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February 20, 2019

By E-Mail: 68971-80471238@requests.muckrock.com

Samuel Sinyangwe
MuckRock News
Dept MR 68004
411A Highland Ave
Sommerville, MA 02144-2516

Re: Public Records Act Request – Policy Manual (Clovis Police Department)

Dear Samuel Sinyangwe:

This office represents the City of Clovis ("Clovis"). The Clovis Police Department received your Public Records Act request for records relating to the above-referenced matter.

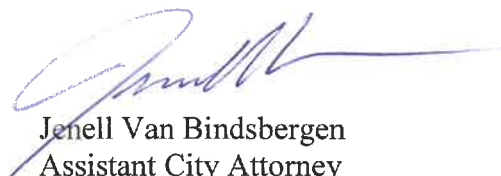
We are writing to notify you that pursuant to Government Code § 6253, subdivision (c), we are extending the ten day response period for an additional fourteen (14) days to and including March 11, 2019. This extension of response time is necessary to search, collect, and appropriately examine records to determine if non-privileged records exist that are responsive to your request.

Therefore, the City will notify you no later than **Monday, March 11, 2019**, whether any non-privileged records exist.

Please contact me if you have any questions.

Sincerely,

LOZANO SMITH



Jenell Van Bindsbergen
Assistant City Attorney
for City of Clovis

JAV/ay

cc: Clovis Police Department